



Wong's Plaza
 Madeira Street, Palmdale
 P.O. Box FH-14033
 Nassau, The Bahamas
 Telephone 242-328-8755 Fax 242-328-8734

**CLASS SCHEDULE ACADEMIC YEAR
 2006-2007**

Term 2006-4	August 14 th 2006 - December 2 nd 2006
Term 2006-4a	August 14 th 2006 - October 7 th 2006
Term 2006-4b	October 10 th 2006 - December 2 nd 2006
Term 2007-1	January 8 th 2007 - February 3 rd 2007
Term 2007-2	February 5 th 2007 - June 2 nd 2007
Term 2007-2a	February 5 th 2007 - March 31 st 2007
Term 2007-2b	April 2 nd 2007 - June 2 nd 2007
Term 2007-3	June 4 th 2007 - July 28 th 2007



**Schedule of Fees
 ACCA**

Registration Fees (Annual)	
Certified Accounting Technician	£ 54
ACCA Professional Examination Route	£ 59
Examination Fees	
CAT	
Papers 1-5	£ 31 per paper
Papers 6-10	£ 36 per paper
ACCA	
Part 1 (3 papers)	£ 41 per paper
Part 2 (6 papers)	£ 49 per paper
Part 3 (5 papers)	£ 57 per paper
PCB	
Application Fees	\$125
Courses	
CAT 1-4	\$450 per course
CAT 5-10	\$650 per course
ACCA Part 1 & 2 (9 courses)	\$750 per course
ACCA Part 3 (5 courses)	\$950 per course
DipFM (4 courses)	\$950 per course
Research & Analysis Project	\$1,000
CAT Full Time	\$5,500
ACCA Full Time	\$3,000 per term
Computer Based Examination Fees	
CAT Papers 1-4	\$65 per paper
ACCA 1.1 and 1.2	\$85 per paper

Our courses include text books and revision kits. Additional study materials may be purchased at the discretion of the student

Certified Accounting Technician Courses

INTRODUCTORY LEVEL

- 1 Recording Financial Transactions (International)
- 2 Information for Management Control

INTERMEDIATE LEVEL

- 3 Maintaining Financial Records (International)
- 4 Accounting for Costs

ADVANCED LEVEL

- 5 Managing People & Systems
- 6 Drafting Financial Statements (International)
- 7 Planning Control and Performance Management
- 8 Implementing Audit Procedures (International)
- 10 Managing Finances

ACCA Professional Examination Route Courses

Part 1

- 1.1 Preparing Financial Statements (International Stream)
- 1.2 Financial Information for Management
- 1.3 Managing People

Part 2

- 2.1 Information Systems
- 2.2 Corporate & Business Law
- 2.3 Business Taxation
- 2.4 Financial Management & Control
- 2.5 Financial Reporting (International Stream)
- 2.6 Audit & Internal Review (International Stream)

Part 3

- 3.1 Audit & Assurance Service (International Stream)
- 3.3 Performance Management
- 3.4 Business Information Management
- 3.5 Strategic Business Planning & Development
- 3.6 Advanced Corporate Reporting (International Stream)
- 3.7 Strategic Financial Management

Diploma In Financial Management

- Module A 1. Interpretation of Financial Statements
- Module A 2. Performance Management
- Module B 1. Financial Strategy
- Module B 2. Risk Management

CLASS SCHEDULE ACADEMIC YEAR 2006-2007

Course Name Time	Duration (Weeks)	Days
<u>Term 2006-4</u>		
Term Start Date: August 14 th		Term End Date: December 2 nd
CAT 5 Managing People and Systems 8:00 pm – 10:00 pm	16	TR
CAT 6 Drafting Financial Statements (International) 6:00 pm – 8:00 pm	16	TR
CAT 7 Planning Control & Performance Management 8:00 pm – 10:00 pm	16	TR
CAT 8 Implementing Audit Procedures 6:00 pm – 10:00 pm	16	TR
ACCA 1.1 Preparing Financial Statements (International) 6:00 pm – 8:00 pm	16	TR
DIPFM 1 Interpretation of Financial Statements 6:00 pm-8:00 pm	16	TR
DIPFM 2 Performance Management 8:00 pm-10:00 pm	16	TR
ACCA 1.2 Financial Information for Management 8:00 pm – 10:00pm	16	TR
ACCA 2.1 Information Systems 6:00 pm – 8:00 pm	16	TR
ACCA 2.2 Corporate & Business Law (English) 8:00 pm – 10:00pm	16	TR
ACCA 2.3 Business Taxation (United Kingdom) 6:00 pm – 8:00 pm	16	TR
<u>Term 2006-4A</u>		
Term Start Date: August 14 th		Term End Date: October 7 th
CAT 1 Recording Financial Transactions 8:00 am – 10:30 am	4	MTWR
CAT 2 Information for Management Control 11:00 am – 1:30 pm	4	MTWR
CAT 3 Maintaining Financial Records 8:00 am – 10:30 am	4	MTWR
CAT 4 Cost Accounting Systems 11:00 am – 1:30 pm	4	MTWR
COM1 Communication Skills for Accountants 2:30 pm – 4:30 pm	8	MTWR
CAT 1 Recording Financial Transactions 6:00 pm – 7:30 pm	8	MW
CAT 2 Information for Management Control 7:30 pm – 9:00 pm	8	MW
CAT 3 Maintaining Financial Records 6:00 pm – 9:00 pm	8	MW
CIS 5 Small Business Accounting 6:00 pm – 8:00 pm (QuickBooks)	8	F

CLASS SCHEDULE ACADEMIC YEAR 2006-2007

Course Name Time	Duration (Weeks)	Days
Term 2006 - 4B		
Term Start Date: October 10 th	Term End Date: December 2 nd	
CAT 5 Managing People and Systems 8:00 am – 4:00 pm	8	M
CAT 6 Drafting Financial Statements (International) 8:00 am – 4:00 pm	8	T
CAT 7 Planning, Control and Performance Management 8:00 am – 4:00 pm	8	W
CAT 8 Implementing Auditing Procedure (International) 8:00 am – 4:00 pm	8	R
CAT 10 Managing Finances 8:00 am – 4:00 pm	8	F
CIS 5 Small Business Accounting (QuickBooks) 6:00 pm – 8:00 pm	8	F
CAT 1 Recording Financial Transactions 6:00 pm – 7:30 pm	8	MW
CAT 2 Information for Management Control 7:30 pm – 9:00 pm	8	MW
CAT 3 Maintaining Financial Records 6:00 pm – 9:00 pm	8	MW
CAT 4 Accounting for Costs 6:00 pm – 9:00 pm	8	MW
DIFR International Financial Reporting 9:00 am - 1:00 pm	8	S

Course Name Time	Duration (Weeks)	Days
Term 2007 – 1		
Term Start Date: January 8 th	Term End date: February 3 rd	
COM2 Advanced Writing Skills for Accountants 9:00 am – 3:00 pm	4	MTWR
CIS 2 Spreadsheet Applications (MS Excel) 10:00am – 11:30 am	2	MTWR
CIS1 Word Processing (MS Word) 1:00 pm – 2:30 pm	2	MTWR
CIS 3 Database Applications (MS Access) 10:00 am – 11:30 am	2	MTWR
CIS 4 Presentation Applications (Power Point) 10:00am – 11:30 am	2	MTWR
CIS 5 Small Business Accounting (QuickBooks) 1:00 pm – 2:30 pm	2	MTWR
CAT 1 Recording Financial Transactions 6:00 pm – 7:30 pm	4	MTWR
CAT 2 Information for Management Control 7:30 pm – 9:00 pm	4	MTWR

CLASS SCHEDULE ACADEMIC YEAR 2006-2007

Course Name Time	Duration (Weeks)	Days
Term 2007-2		
Term Start Date: February 5 th	Term End Date: June 2 nd	
ACCA 2.1 Information Systems 9:00 am – 3:00 pm	16	M
ACCA 2.2 Corporate & Business Law (English) 9:00 am – 3:00 pm	16	T
ACCA 2.3 Business Taxation (United Kingdom) 9:00 am – 3:00 pm	16	W
ACCA 2.4 Financial Management & Control 9:00 am – 3:00 pm	16	R
ACCA 2.5 Financial Reporting (International) 9:00 am – 3:00 pm	16	T
ACCA 2.6 Audit & Internal Review (International) 9:00 am – 3:00 pm	16	W
CAT 6 Drafting Financial Statements (International) TR 8:00 pm – 10:00 pm		16
CAT 7 Planning, Control and Performance Management 6:00 pm – 8:00 pm	16	TR
CAT 8 Implementing Auditing Procedure (International) 6:00 pm – 8:00 pm	16	TR
CAT 10 Managing Finances 8:00 pm – 10:00 pm	16	TR
ACCA 1.3 Managing People 6:00 pm – 8:00 pm	16	TR
ACCA 2.1 Information Systems 8:00 pm – 10:00 pm	16	TR
ACCA 2.3 Business Taxation (United Kingdom) 6:00 pm – 8:00 pm	16	TR
ACCA 2.4 Financial Management & Control 8:00 pm – 10:00 pm	16	TR
ACCA 2.5 Financial Reporting (International) 6:00 pm – 8:00 pm	16	TR
ACCA 2.6 Audit & Internal Review (International) 6:00 pm – 8:00 pm	16	TR
Term 2007 - 2A		
Term Start Date: February 5 th	Term End Date: March 31 st	
CAT 1 Recording Financial Transactions 8:00 am – 10:30 am	4	MTWR
CAT 2 Information for Management Control 11:00 am – 1:30 pm	4	MTWR
CAT 3 Maintaining Financial Records 8:00 am – 10:30 am	4	MTWR
CAT 4 Cost Accounting Systems 11:00 am – 1:30 pm	4	MTWR
COM1 Communication Skills for Accountants 2:30 pm – 4:30 pm	8	MTWR
CIS 5 Small Business Accounting (QuickBooks) 6:00 pm – 8:00 pm	8	M/W

CLASS SCHEDULE ACADEMIC YEAR 2006-2007

	Course Name Time	Duration (Weeks)	Days
CAT 1	Recording Financial Transactions 6:00 pm – 7:30 pm	8	MW
CAT 2	Information for Management Control 7:30 pm – 9:00 pm	8	MW
CAT 3	Maintaining Financial Records 6:00 pm – 9:00 pm	8	MW
CAT 4	Accounting For Costs 6:00 pm – 9:00 pm	8	MW

Term 2007 - 2B

Term Start Date: April 2nd

Term End Date: June 2nd

CAT 4	Accounting For Costs 8:00 am – 10:00 am	8	MTWR
CIS 3	Database Applications (MS Access) 10:00 am – 11:30 am	8	MTWR
CIS 4	Presentation Applications (Power Point) 10:00am – 11:30 am	8	MTWR
CIS 5	Small Business Accounting (Quickbooks) 1:00 pm – 2:30 pm	8	MTWR
CIS 5	Small Business Accounting(Quickbooks) 6:00 pm – 8:00 pm	8	M/W
CAT 1	Recording Financial Transactions 6:00 pm – 7:30 pm	8	MW
CAT 2	Information for Management Control 7:30 pm – 9:00 pm	8	MW
CAT 3	Maintaining Financial Records 6:00 pm – 9:00 pm	8	MW
CAT 4	Accounting For Costs 6:00 pm – 9:00 pm	8	MW
DIFR	International Financial Reporting 9:00 am - 1:00 pm	8	S

Examination Schedule

Computer Based Examinations.

Term 2006-4a	October 2 – 7, 2006
Term 2006-4b	November 27 – December 2, 2006
Term 2007-1	February 3 – 4, 2007
Term 2007-2a	March 26 – March 31, 2007
Term 2007-2b	May 28 – June 2, 2007
Term 2007-3	July 23 – 28, 2005

Paper Based Examinations

December 2006

Week 1	December 4 - 8, 2006
Week 2	December 11 - 15, 2006

June 2007

Week 1	June 4 – 8, 2007
Week 2	June 11 – 15, 2007

Registration Fees received after the deadlines outlined below will be subject to a late registration fee of \$50 per course. Students will be allowed to register late subject to the discretion of School Administration.

Registration Deadlines

Term 2006-4	July 28th, 2006
Term 2006-4a	July 28th, 2006
Term 2006-4b	September 22nd 2006
Term 2007-1	December 14th, 2006
Term 2007-2	January 19th, 2007
Term 2007-2a	January 19th, 2007
Term 2007-2b	March 16th, 2007
Term 2007-3	May 18th, 2007